# Annual Compliance Checklist (India)

1. Income Tax Return (ITR) filing before the due date
2. GST Annual Return (GSTR-9/GSTR-9C), if applicable
3. TDS/TCS return filing and issuance of certificates
4. Books of accounts finalization and financial statements
5. Tax audit or statutory audit, where applicable
6. ROC annual filings (AOC-4, MGT-7/MGT-7A) for companies
7. LLP Annual Return (Form 11) and Statement of Accounts (Form 8), if applicable
8. Advance tax compliance and self-assessment tax, if applicable
9. PF, ESI and Professional Tax annual compliance, where applicable
10. MSME payment compliance and disclosures
11. Renewal of business registrations, licences and certificates, if required
12. Reconciliation of bank accounts, GST, TDS and books of accounts
13. Maintain statutory registers and preserve compliance records
14. Review pending notices and respond within prescribed timelines